

**ARCHDIOCESE OF LOUISVILLE CATHOLIC SCHOOLS
 DELAYED OPENING/EARLY DISMISSAL POLICIES
 October 2022**

INCLEMENT WEATHER: The decision to close schools due to weather conditions is announced by radio and TV for Catholic schools in Jefferson County. Catholic schools outside Jefferson County follow the local public school announcements or their own announced procedure. One of the following announcements will be made:

1. Catholic elementary and high schools in Jefferson County will be **OPEN BUT ON A DELAYED SCHEDULE.**
2. All Catholic elementary and high schools in Jefferson County are **CLOSED.**

DELAYED SCHEDULE: Each administrator, after consultation with the local school board or equivalent decision-making group, will determine a **DELAYED SCHEDULE** for the individual school. Written notice about how the school will react to all inclement weather announcements is given to all persons affected by the decision. Please see the chart below for the delayed schedule start time for each Catholic elementary and secondary school.

EARLY DISMISSAL-ELEMENTARY SCHOOLS: No public announcement is made about system-wide early dismissal in Jefferson County Catholic elementary schools except in the case of extreme emergency. This default policy, as indicated by the column below, “No Early Release; Parents May Pick Up” is indicated by a check in this column. If the school has other plans in place, the administrator, after consultation with the local school board or equivalent decision-making group, should communicate this early dismissal policy to all persons affected by the decision and indicate it in the “Comments” section below.

Please see information about the delayed opening and early dismissal policy of each Catholic elementary school in the chart below. Elementary schools are listed by county. Secondary school information is on page seven.

JEFFERSON COUNTY ELEMENTARY SCHOOLS

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Ascension	9:55 a.m. (Doors open 9:10 a.m.)	✓	Ascension sends emergency weather information through email and text.
Holy Angels	Delay time will be announced. (Doors open 30 minutes before start of delayed school day.)		All closings, early dismissals, and delays are announced independently under the name Holy Angels Academy. Communication is made via TV and radio. Early closings also include notifications to parents by group email. Delayed opening times are announced on the day of the delay, and doors open one-half hour prior to the delayed start of classes. With early dismissals, there is no after school care.
Holy Spirit	9:40 a.m. (Doors open 9:15 a.m.)	✓	Announcements are made through texts, automated voice mail, and a posting on Sycamore.

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Jefferson County (Continued)

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Holy Trinity (St. Matthews and Clifton)	9:55 a.m. (Doors open at 9:20 a.m.)		School notifies parents using their communication preferences set up in myHTPS.
Immaculata Classical Academy	10 a.m. (Doors open at 9:30 a.m.)		All closings, early dismissals, and delays are announced independently under the name Immaculata Classical Academy. Information is sent via WDRB Snow Fox text alerts, and families receive an email. With early dismissals, there is no after-school care.
John Paul II	9:55 a.m. (Doors open at 9:30 a.m.)	✓	If Archdiocese decides to release schools early, parents/guardians are contacted via Reach Alert.
Nativity Academy	9:45 a.m. (Doors open at 9:15 a.m.)	✓	On early release days, Nativity will alert parents/families via email or text.
Notre Dame Academy	10 a.m. (Doors open 9:15 a.m.)		Notre Dame contacts parents through email blast and Facebook when announcing school changes due to inclement weather. Notre Dame may dismiss early depending upon the severity of the weather.
Our Lady of Lourdes	10 a.m. (Doors open at 9:30 a.m.)	✓	An announcement is sent through email, posted on Sycamore, and relayed by text message. Pre-school follows the school schedule for delayed opening; Aftercare makes decisions on early dismissal and contacts parents. In the event of a Thursday delay, dismissal will be at 3 p.m.
Pitt Academy	10 a.m. (Doors open at 9:30 a.m.)	✓	In the event of extremely inclement weather developing during a school day, school may be dismissed early. If this becomes necessary, Pitt staff members will call parents/guardians to pick up their children. There is no after-school care if school is dismissed early.
Sacred Heart Model School	9:15 a.m. (Doors open at 8:30 a.m.)		When high schools dismiss early, Sacred Heart Model dismisses at the same time.
Saint Agnes	10 a.m. (Doors open at 9:15 a.m.)	✓	When warranted due to inclement weather or any other emergency, the school contacts parents through the emergency alert system. On days when there is a delayed opening, doors open at 9:15 a.m. Buses will also be on a two-hour delay.
Saint Albert the Great	9:50 a.m.	✓	The school sends announcements through email and text messages as well as notifications through Sycamore. Preschool and after school care follow the school schedule.
Saint Andrew Academy	9:50 a.m. (Doors open at 9:30 a.m.)	✓	St. Andrew Academy keeps parents informed through the school's website, text messages, and Sycamore site.
Saint Athanasius	9:30 a.m. (Doors open at 9:10 a.m.)	✓	If there is a delayed start, please listen to the radio/TV announcements. Classes begin at 9:30 a.m., with the doors opening at 9:10 a.m. Please see the handbook for detailed information. In case of an extreme emergency, parents are contacted via the TeacherEase community notification system. If school is dismissed early, SAFE will close at 4 p.m.

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Jefferson County (continued)

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Saint Bernard	10 a.m. (Doors open 9 a.m.)	✓	On delayed opening days, school doors open at 9 a.m. There is no supervision before 9 a.m. Parents will be notified of delayed openings and closures through Flocknote.
Saint Edward	9:30 a.m. (Doors open at 9 a.m.)		On delayed schedule days, the doors open at 9 a.m., and there is no supervision before 9 a.m. St. Edward may dismiss early due to inclement weather. Early dismissal will occur one hour after the announced time for early dismissal of Catholic high schools. Inclement weather notifications will be communicated via text, email, SES app, and social media outlets.
Saint Francis of Assisi	10 a.m. (Doors open 9:30 a.m.)	✓	If a delayed start occurs on an already scheduled noon dismissal day, the noon dismissal is cancelled, and classes are dismissed at the normal time of 3 p.m. The noon dismissal day is not rescheduled. This is true for all noon dismissal days except the one in February set for conferences; we must still dismiss at noon in order for conferences to take place as scheduled.
Saint Gabriel	10 a.m. (Doors open at 9:25 a.m.)	✓	All announcements are made through the school's notification system. If a delayed start occurs on an already scheduled early dismissal day, the early dismissal is cancelled, and classes are dismissed at the normal time.
Saint James	10 a.m. (Doors open at 9:15 a.m.)	✓	All announcements are made through the school's notification system. Details are posted on the school website. In the case of inclement weather or an emergency, parents/guardians are contacted through our alert system (by email, text, and phone call). We will not release students until a parent/guardian has been notified.
Saint Margaret Mary	10 a.m.		The principal determines whether an early dismissal is warranted after consulting with the pastor and Superintendent of Schools. Parents will be informed by email and/or text via Sycamore
Saint Martha	9:50 a.m. (Doors open at 9:20 a.m.)		The school will follow the guidance of the Superintendent of Schools for school closings and late openings. On delayed opening days, the doors open at 9:20. School begins at 9:50. The school and parish administrations will determine if an early dismissal is necessary. All announcements regarding closings, late openings, and early dismissals will be announced through the school's notification system.
Saint Mary Academy	9:55 a.m. (Doors open at 9:20 a.m.)	✓	The principal determines whether an early dismissal is warranted after consulting with the pastor and Superintendent of Schools. Parents will be informed by email and/or text via Sycamore.
Saint Michael	9:45 a.m. (Doors open at 9:15 a.m.)	✓	Announcements are made through FACTS text alerts and email. Communication also is posted on social media pages. Collaboration with pastor and COO will determine if early dismissal is warranted. There is no after school care if school dismisses early.
Saint Nicholas Academy	10 a.m. (Doors open at 9:15 a.m.)	✓	The principal, in consultation with the Superintendent of Schools, determines whether an early dismissal is warranted. If such a determination is made, due to inclement weather or some other emergency, parents are contacted through the Reach Alert System, a group email, and a posting on our website. Students are not released early unless parents have been contacted.

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Jefferson County (continued)

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Saint Patrick	9:45 a.m. (Doors open at 9 a.m.)	✓	The principal determines whether an early dismissal is warranted after consulting with the pastor and Superintendent of Schools. When it is warranted, due to inclement weather or to any other emergency, parents are contacted via our emergency alert system.
Saint Paul	9:50 a.m. (Doors open at 9:15 a.m.)	✓	Announcements are made via ALERT on the school website, social media, and email if school is CLOSED or DELAYED. The delay is two hours. If inclement weather is unavoidable during the school day, Saint Paul will dismiss early. Administration will call all parents and contacts to arrange the safe pick-up of students.
Saint Raphael	9:50 a.m. (Doors open at 9 a.m.)	✓	Should school be dismissed early, parents are notified through the Reach Alert System and Sycamore. Students are not released early unless a parent has been contacted.
Saint Rita	Classes start at 9:50 a.m. (Doors open at 9:20 a.m.)		For early dismissal, if there is an announcement about Catholic high schools dismissing early, St. Rita will dismiss one hour after the high school dismissal time. All weather-related information will be communicated through Rediker.
Saint Stephen Martyr	9 a.m. (Doors open at 8:15 a.m.)	✓	The principal determines whether an early dismissal is warranted after consulting with the pastor and Superintendent of Schools. When it is warranted, due to inclement weather or to any other emergency, parents are contacted via our REMIND system. Monitoring of children is provided until all have left the building safely.

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HARDIN COUNTY

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Saint James (Elizabethtown)	Time Announced by School		Parents are notified of delayed openings, early dismissals or school cancellation through the "Parent Alert" system.

MARION COUNTY

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Saint Augustine (Lebanon)	9 a.m. (Doors open at 8:30 a.m.)	✓	

NELSON COUNTY

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Saint Ann (Howardstown)	Same as Nelson County	Same as Nelson County	
Saint Catherine (New Haven)	Same as Nelson County	Same as Nelson County	
Saint Gregory (Cox's Creek)	Same as Nelson County	Same as Nelson County	
Saint Joseph (Bardstown)	Same as Nelson County	Same as Nelson County	This is only if Nelson County goes on a delayed schedule due to weather. Communication with parents is through FACTS.

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OLDHAM COUNTY

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Saint Aloysius (Pewee Valley)	10 a.m.	✓	Announcements regarding early dismissal are sent via the school website, Reach Alert, and/or automated phone system.

SHELBY COUNTY

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Corpus Christi Classical Academy (Simpsonville)	Time of opening will be announced when delayed opening is communicated		All closings, early dismissals, and delays are announced by the school via Reach Alert.

WASHINGTON COUNTY

SCHOOL	DELAYED OPENING START TIME	NO EARLY RELEASE; PARENTS MAY PICK UP	COMMENTS
Saint Dominic (Springfield)	8:55 a.m.	Same as Washington County	Follow closings/delays according to Washington Co. public school system; announcements on local radio, and Louisville TV stations. Parents also are notified of delayed openings, early dismissal, or school cancellation through the "One Call" system.

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FOR SECONDARY SCHOOLS IN JEFFERSON COUNTY: If inclement weather develops during a school day, the Superintendent decides whether to announce an early dismissal for Catholic high schools in Jefferson County. If early dismissal is necessary, the Superintendent will contact the high schools and radio and television stations with the announcement, “Catholic high schools in Jefferson County will dismiss at 1:30 p.m.” If inclement weather conditions necessitate a change in the 1:30 p.m. early dismissal time, the Superintendent will communicate the dismissal time to high schools and media.

JEFFERSON COUNTY

SCHOOL	DELAYED OPENING START	
Assumption High School	9:15 a.m. (Doors open 8:45 a.m.)	
DeSales High School	Virtual Learning Day begins at 9:30 a.m.	To maximize learning and minimize disruption, DeSales will utilize its DeSales Live! virtual platform for learning. Students need to be in uniform and in their zoom class from home at 9:30 a.m.
Holy Cross High School	9:30 a.m. (Doors open 8:45 a.m.)	
Mercy Academy	Virtual Learning Day	To maximize instruction, Mercy uses asynchronous virtual learning for “late opening” days.
Presentation Academy	Online day with real-time instruction begins at 9 a.m.	
Sacred Heart Academy	9:25 a.m. (Doors open 8:30 a.m.)	
Trinity High School	9:30 a.m. (Doors open 7 a.m.)	Trinity follows direction from the Archdiocese for closings/delays. Please monitor local news stations and school’s social media for details. Trinity also shares information via SwiftReach and posts on the “Current Families” page of our website.
Saint Xavier High School	9:30 a.m. (Doors open 9 a.m.)	

NELSON COUNTY

SCHOOL	DELAYED OPENING START TIME	EARLY DISMISSAL TIME
Bethlehem High School	Same as Nelson County	Same as Nelson County